



الهيئة العامة للطيران المدني
CIVIL AVIATION AUTHORITY

قطر QATAR

Regulation and Conditions for Admission to Scholarships Programs 2025

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- **Programs Durations at Qatar Aeronautical Academy**

Specialization	Duration of specialization in years	Total
Airport Operations Management	2	2
Meteorology	2.5	2.5
Air Traffic Control	1.5	1.5
Pilot Training Division	2	2
Aircraft Maintenance Engineering	2.5	2.5

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Important Academic Aviation Abbreviations	
Term	Abbreviation
Airport Operations Program	AOM
American College Testing	ACT
Aircraft Maintenance Engineering	AME
Air Traffic Control	ATC
European Aviation Safety Agency	EASA
International Air Transport Association	IATA
International Civil Aviation Organization	ICAO
International English Language Testing System	IELTS
Meteorology	MET
Pilot Training Division	PTD
Qatar Aeronautical Academy	QAA
Qatar Civil Aviation Authority	QCAA
Scholastic Aptitude Test	SAT

Scholarship Admission Requirements

Scholarship Application Requirements:

- The applicant must not be older than 24 years at the time of application.
- The applicant must have a high school certificate with a minimum score of 70%.
- The applicant must obtain a minimum score of 550 on the SAT or its equivalent in the ACT test.
- The applicant must have successfully completed Grade 12 in their home country, qualifying them for certificate equivalency in the State of Qatar. The applicant must be nominated by ICAO or the civil aviation authority in his country.
- The applicant must obtain a minimum score of 5.5 in the IELTS test and no less than 5.5 in any skill.
- The applicant must pass the medical examination approved by the civil aviation authority in the applicant's country, in accordance with the international medical standards approved for practicing professions related to the field of aviation.

Conditions for continuing the scholarship program:

- **Compliance with Laws:**

The student must adhere by the laws, regulations and rules of the State of Qatar, also the student must adhere to the regulations and rules approved by Qatar Aeronautical Academy.

- **Behavioral Discipline:**

The student must not exceed 100 disciplinary points, as specified in accordance with the approved Academic Regulations by Qatar Aeronautical Academy (QAA).

- **Academic Performance:**

The student should not exceed 60 academic points issued due to repeated failure in final exams or failure to complete the required academic assignments.

- **Academic Record and Conduct:**

The student's academic record must be free of any disciplinary warnings issued by the Academy due to unethical behavior (such as cheating in exams, assaulting a student or instructor, or damaging the Academy's property).

- **Exceptional Study Duration:**

If the student does not complete the academic program within the period specified in the Qatar Aeronautical Academy program duration schedule, the student is allowed an exceptional period to complete the academic program, provided that it does not exceed one additional year.

General Regulations:

- **Academic Delay:**

In the event of academic delays due to the unavailability of required courses, students will be returned by the Authority to their home countries until studies resume.

- **Retest Fees:**

Qatar Civil Aviation Authority (QCAA) does not bear the retest fees.

- **Dismissal or Withdrawal:**

If the scholarship student is dismissed or voluntarily withdraws from the scholarship, he will not be required to reimburse any amounts spent on him, and a return ticket will be provided to his country of origin by the Authority.

- **Accommodation Provision:**

The authority provides accommodation for students throughout the scholarship period, except in the following cases:

- **Dismissal of the student.**
- **Student Graduate:**

A one-month grace period is granted to complete graduation requirements.

- **Freezing the program.**

- **Monthly allowance:**

The scholarship student continues to receive the monthly allowance as long as he is registered in the scholarship program, except in the following cases:

- **Dismissal.**
- **Voluntary withdrawal.**
- **Freeze the program.**
- **The delayed course starts.**
- **Graduation.**

- **Personal expenses after graduation:**

The student covers any personal expenses incurred during their stay in Qatar beyond one month after the graduation date.

- **Graduation Allowance:**

Graduates receive an additional monthly allowance (graduation bonus) in addition to their usual monthly allowance.

- **Medical Insurance:**

Scholarship students are entitled to medical insurance provided by the **Ministry of Public Health**, according to their residence permit, and must register at a specific health center.

- **Student Discipline Charter:**

All students must comply with the policies and procedures approved by the Qatar Aeronautical Academy.

- **Attendance Policy:**

- **Mandatory attendance rate:**

Student attendance must not be less than 85%, as this percentage is a mandatory requirement for successful completion of the program.

- **Approved absences:**

Absences approved by the Ministry of Health are not counted among the disciplinary points, but they affect the student's attendance percentage.

- **Unexcused absence:**

Unexcused absences may lead to academic warnings or course failure.

A. Academic Warnings:

Academic Warning Points	Action taken
18	First Academic Warning
30	Second Academic Warning Student Affairs Committee
42	Student Affairs Committee Final Academic Warning Other recommendations
60	Termination letter to be approved by the director

❖ **Breakdown of points:**

- **6 points** per each failed QAA or Authority (QCAA, IATA...) final exam
- **6 points per 1st reset** (no further points for 2nd, 3rd... resets of the same subject)
- **1 point** for failing a scheduled progress test (as listed in the syllabus)
- Advisory letter for each failed surprise progress test / mini quiz

B. Disciplinary Warnings:

Disciplinary Warning Points	Action taken
20	First disciplinary warning
35	Second disciplinary warning
50	Student Affairs Committee - Third Disciplinary Warning
75	Student Affairs Committee Ultimatum Other recommendations (subject to approval by the Director- (General
100	Dismissal letter

❖ **Breakdown of points:**

- **Unauthorized absence:** one point per hour (or fraction of an hour), including a delay of 10 minutes or more
- **Routine violations (First Absence Warning): 10 points**
- **Serious Violation – First Category (Second Absence Warning): 50 points**
- **Serious Violation – Category II (Final Absence Warning): 100 points**

• **Grading System:**

Grade Scale	Grade A	Grade B	Grade C	Grade F
AME & PTD	90-100%	80-89%	75-79%	Below 75%
ATC & MET	90-100%	80-89%	70-79%	Below 70%
AOM	QAA: 90-100% IATA Distinction	QAA: 80-89% ACI Pass	QAA: 70-79% IATA Pass	QAA : Below 70% ACI : Below : 80% IATA : Below 60%

• Graduation Requirements:

The graduation requirements for students at Qatar Aeronautical Academy align with international standards for aviation education and include the following:

- **Completion of All Academic and Practical Flight Training Requirements:**
Students must successfully complete the specified curriculum for their specialization, whether in Pilot Training, Aircraft Maintenance Engineering, Meteorology, Air Traffic Control, or Airport Operations Management. Each program combines theoretical knowledge with practical training.
- **Accreditations and Certifications:**
Students must adhere to local and international accreditation standards. For example, certain programs, such as Aircraft Maintenance Engineering, are accredited by international bodies like the European Aviation Safety Agency (EASA) to ensure global recognition of the academy's graduates.
- **Passing Required Examinations:**
Students must pass all final exams and practical assessments, which may include simulated or realistic flight operations, maintenance assignments, and air traffic control, depending on the requirements scenarios of each program.
- **Practical and Field Training:**
Students in technical and practical disciplines, such as aircraft maintenance and pilot training, must complete a specific period of practical training using simulators, workshops, or laboratories.

• Dismissal, withdrawal and freezing:

• Dismissal:

Students are dismissed in case of repeated failure or disciplinary reasons.

• Withdrawal:

Any request to change major must be approved by (QCAA).

• Change of major:

Any request to change major must be approved by (QCAA).

• Freezing:

The student submits a freezing request to (QCAA) and waits until it is approved, the period allowed for freezing is one academic year.

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• **Scholarship Admission Requirements per Major:**

Majors	Pilot Training Division	Aircraft Maintenance Engineering	Air Traffic Control	Meteorology	Airport Operations Management
Medical Examination	<p>Class 1 Medical</p> <p>Aircrew Licensing AMC and GM to Part MED (3).pdf</p> <p>FRM.MED .006 - Medical Certificate 0.pdf</p>	<p>A medical report must be provided by an approved physician, clearly documenting the results of all tests indicated in the attached medical fitness form</p>	<p>Class 3 Medical</p> <p>Aircrew Licensing AMC and GM to Part MED (3).pdf</p> <p>FRM.MED .006 - Medical Certificate 0.pdf</p>	<p>A medical report must be provided by an approved physician, clearly documenting the results of all tests indicated in the attached medical fitness form</p>	<p>A medical report must be provided by an approved physician, clearly documenting the results of all tests indicated in the attached medical fitness form</p>
Police Clearance	<p>Students are required to submit an original, attested, and stamped police clearance certificate.</p>	<p>Students are required to submit an original, attested, and stamped police clearance certificate.</p>	<p>Students are required to submit an original, attested, and stamped police clearance certificate.</p>	<p>Students are required to submit an original, attested, and stamped police clearance certificate.</p>	<p>Students are required to submit an original, attested, and stamped police clearance certificate.</p>
Color blindness test	Not applicable	Yes	Not applicable	Yes	Not applicable

INTERNAL USE ONLY				للاستخدام الداخلي فقط			
	Negative	Positive	Not Done		Normal	Abnormal	Not Done
HIV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CXR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anti-HCV	<input type="checkbox"/>	<input type="checkbox"/> PCR	<input type="checkbox"/>	Creatinine	<input type="checkbox"/>	<input type="checkbox"/> eGFR	<input type="checkbox"/>
HBsAg	<input type="checkbox"/>	<input type="checkbox"/> PCR	<input type="checkbox"/>		Negative	Positive	Not Done
RPR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PPD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FOR HBV VACCINATION		<input type="checkbox"/> No	<input type="checkbox"/> Yes	Quantiferon TB	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MEDICAL DECLARATION:							
Do you have Epilepsy, Bronchial Asthma, Psychiatric Disorders, Hearing Problems?				<input type="checkbox"/> No <input type="checkbox"/> Yes			
..... <input type="checkbox"/> نعم <input type="checkbox"/> لا				هل تعاني من الصرع، الربو، الأمراض النفسية، مشاكل في السمع؟			

• Financial Regulations:

#	Subject	New Student In the State of Qatar
1	Tuition costs (fees and accommodation)	QCAA covers all costs
2	Monthly allowance	QAR 3000
3	Start of disbursement of the monthly allowance	From the date of entering the State of Qatar
4	Instead of costume	QR 2000 at the beginning of the academic year
5	Tickets	One-way (Economy Class) ticket from home country to Doha
		An annual round-trip (Economy Class) ticket to home country
		Return (Economy Class) ticket to home country at the end of the scholarship

Approved

Mohammed Faleh Al Hajri
Acting President