

Under the Memorandum of Understanding between the Civil Aviation Authority of Singapore (CAAS) and the Latin American Civil Aviation Commission (LACAC), fellowships sponsored by the Singapore Government are offered to government officials of eligible LACAC Member States, that are also developing ICAO Member States. The fellowships cover course fee, hotel accommodation and daily allowance.

***When and how to apply***

- Applications are open all year round. The application deadline for each course is 16 weeks before the course start date. Please refer to the application deadlines in table below for the respective courses.
- Applications can only be done online via the application links listed in the table below. Please ensure you have a valid iSAA account and if not, create an account.
- Inform LACAC Secretariat of your intention to apply for the course.

***Application steps***

**Step 1:** Inform LACAC Secretariat ([pbullon@clac-lacac.org](mailto:pbullon@clac-lacac.org)) of your intention to apply for the course.

**Step 2:** Login / Create an [iSAA](#)<sup>1</sup> account.

**Step 3:** Click on the course application link found in the table below under the “Fellowship Application Link” column.

**Step 4:** Confirm that the course title and date you are applying for is correct. Select Country and Organisation Type and click Apply Fellowship.

**Step 5:** Fill in the required fields in the application form and upload the endorsed nomination form, passport-sized photograph and a copy of the biodata page of your passport.

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<sup>1</sup> iSAA is a personal training account for course application and management.

## ***Courses under fellowships***

The list of courses for which fellowships are available can be found below. Details of the individual courses can be found at <https://www.caas.gov.sg/saa/saa-programmes>. Please note that all courses are held in-person and course dates are subject to change.

<b>S/N</b>	<b>Course Title</b>	<b>Course Date</b>	<b>Application Deadline (16 weeks before course start date)</b>	<b>Fellowship Application Link</b>
<b>Aviation Management</b>				
1	Aviation Foundation Programme	17-21 Feb 25	24 Nov 24	Apply <a href="#">here</a>
2	Directors Programme in Aviation Management	24-28 Mar 25	29 Dec 24	Apply <a href="#">here</a>
3	ICAO Training Package: International Air Law	21-25 Apr 25	29 Dec 24	Apply <a href="#">here</a>
4	Aviation Foundation Programme	19-23 May 25	26 Jan 25	Apply <a href="#">here</a>
<b>Aviation Safety and Security</b>				
5	Enhancing the State's Accident and Incident Investigation (AIG) Capabilities (former Establishing and Operating an Independent Aircraft Accident and Incident Investigation Authority)	6-10 Jan 25	13 Oct 24	Apply <a href="#">here</a>
6	Safety Oversight Inspectors (Flight Operations)	24 feb-7 Mar 25	1 Dec 24	Apply <a href="#">here</a>
7	Incident Investigation: Effective Safety Risk Management	3-7 Mar 25	8 Dec 24	Apply <a href="#">here</a>
8	Safety Management Systems Implementation	17-21 Mar 25	22 Dec 24	Apply <a href="#">here</a>
9	State Safety Programme Implementation	24-28 Mar 25	29 Dec 24	Apply <a href="#">here</a>
10	Resolution of Safety Issues	21-25 Apr 25	29 Dec 24	Apply <a href="#">here</a>
11	ICAO Training Package: Operational Hazard Identification and Risk Mitigation	5-8 May 25	12 Jan 25	Apply <a href="#">here</a>
12	ICAO Training Package: Safety Management System Assessment and Monitoring	5-8 May 25	12 Jan 25	Apply <a href="#">here</a>

13	Safety Management Systems Recurrent Training	14-16 May 25	21 Jan 25	Apply <a href="#">here</a>
14	Auditing Techniques and Best Practices	26-30 May 25	2 Feb 25	Apply <a href="#">here</a>
15	ICAO Aviation Security National Inspectors	9-17 Jun 25	16 Feb 25	Apply <a href="#">here</a>
<b>Air Traffic Services</b>				
16	Aeronautical Information Services – Aeronautical Information Management	10-14 Mar 25	15 Dec 24	Apply <a href="#">here</a>
17	Safety Audits of Air Traffic Services	19-23 May 25	26 Jan 25	Apply <a href="#">here</a>
<b>Airport Emergency Services</b>				
18	Breathing Apparatus Incident Command and Control	3 – 7 Feb 25	10 Nov 24	Apply <a href="#">here</a>
19	Incident Command and Control	10 – 14 Feb 25	17 Nov 24	Apply <a href="#">here</a>
20	Foam Tender Operations and Defensive Driving	17-21 Feb 25	24 Nov 24	Apply <a href="#">here</a>
21	Radiation Hazards and Safety Inspection	3-7 Mar 25	12 Dec 24	Apply <a href="#">here</a>
22	Storage Tank Fire Risk Management	5-9 May 25	12 Jan 25	Apply <a href="#">here</a>
23	Basic Water Rescue Operations	19-23 May 25	26 Jan 25	Apply <a href="#">here</a>
24	Emergency Management Workshop	26-30 May 25	2 Feb 25	Apply <a href="#">here</a>
25	Aviation Fire-fighting Foam Evaluation	30 Jun-4 Jul 25	9 Mar 25	Apply <a href="#">here</a>

### ***Who should apply***

Government officials:

- who have received endorsement/nomination by your Director-General of Civil Aviation or equivalent. Organisations should nominate only one applicant per course due to limited fellowships available.
- whose job qualifications/work portfolios are relevant to the course applied for.

### ***Documents required***

- Nomination form endorsed by your direct reporting officer (Part 1) and the Director-General of Civil Aviation or equivalent (Part 2). A copy of the nomination form can be found [here](#).
- Passport-sized photograph
- Biodata page of your passport

***How do I know I am successful in my application?***

Applicants will be informed of the outcome of their application 12 weeks before the course start date. Successful applicants will receive an Award Letter via email. Participants will need to confirm acceptance of the award via email and submit a copy of the confirmed e-ticket.

***Entry and visa requirements***

Please ensure that:

- your passport has at least six months' validity on the day you plan to leave Singapore.
- you have a valid entry visa for Singapore and relevant transit visas for your travel, if required. Please also bring a copy of the Award Letter to Singapore to facilitate airport clearance.

For enquiries, please submit via this [link](#).

*[Information accurate as of 20 November 2024]*