

Under the Memorandum of Understanding between the Civil Aviation Authority of Singapore (CAAS) and the Latin American Civil Aviation Commission (LACAC), fellowships sponsored by the Singapore Government are offered to government officials of eligible LACAC Member States, that are also developing ICAO Member States. The fellowships cover course fee, hotel accommodation and daily allowance.

***When and how to apply***

- Applications are open all year round. The application deadline for each course is 12 weeks before the course start date. Please refer to the application deadlines in table below for the respective courses.
- Applications can only be done online via the application links listed in the table below. Please ensure you have a valid iSAA account and if not, create an account.
- Inform LACAC Secretariat of your intention to apply for the course.

***Application steps***

**Step 1:** Inform LACAC Secretariat ([pbullon@clac-lacac.org](mailto:pbullon@clac-lacac.org)) of your intention to apply for the course.

**Step 2:** Login / Create an [iSAA](#)<sup>1</sup> account.

**Step 3:** Click on the course application link found in the table below under the “Fellowship Application Link” column.

**Step 4:** Confirm that the course title and date you are applying for is correct. Select Country and Organisation Type and click Apply Fellowship.

**Step 5:** Fill in the required fields in the application form and upload the endorsed nomination form, passport-sized photograph and a copy of the biodata page of your passport.

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<sup>1</sup> iSAA is a personal training account for course application and management.

### ***Courses under fellowships***

The list of courses for which fellowships are available can be found below. Details of the individual courses can be found at <https://www.caas.gov.sg/saa/saa-programmes>. Please note that all courses are held in-person and course dates are subject to change.

<b>S/N</b>	<b>Course Title</b>	<b>Course Date</b>	<b>Application Deadline (12 weeks before course start date)</b>	<b>Fellowship Application Link</b>
<b>Aviation Management</b>				
1	Aviation Foundation Programme (former Civil Aviation Management Programme)	8-15 May 24	13 Feb 24	Apply <a href="#">here</a>
2	ICAO Training Package: International Air Law	13-17 May 24	18 Feb 24	Apply <a href="#">here</a>
3	Aviation Crisis Management Programme	12-16 Aug 24	19 May 24	Apply <a href="#">here</a>
4	Aviation Foundation Programme	17-21 Feb 25	24 Nov 24	Apply <a href="#">here</a>
5	Directors Programme in Aviation Management	24-28 Mar 25	29 Dec 24	Apply <a href="#">here</a>
<b>Aviation Safety and Security</b>				
6	Safety Management Systems Implementation	1-5 Apr 24	28 Jan 24	Apply <a href="#">here</a>
7	Auditing Techniques and Best Practices	1-5 Apr 24	28 Jan 24	Apply <a href="#">here</a>
8	ICAO Training Package: Operational Hazard Identification and Risk Mitigation	6-9 May 24	11 Feb 24	Apply <a href="#">here</a>
9	ICAO Aviation Security National Instructors	20-24 May 24	25 Feb 24	Apply <a href="#">here</a>
10	Resolution of Safety Issues	24-28 Jun 24	31 Mar 24	Apply <a href="#">here</a>
11	ICAO Training Package: Government Safety Inspectors Personnel Licensing	1-19 Jul 24	7 Apr 24	Apply <a href="#">here</a>
12	Personnel Licensing for Regulators	29 Jul-2 Aug 24	5 May 24	Apply <a href="#">here</a>
13	ICAO Training Package: Oversight of Competency – Based Training	2-6 Sep 24	9 Jun 24	Apply <a href="#">here</a>

14	ICAO Annex 14 Requirements and Application	30 Sep-4 Oct 24	14 Jul 24	Apply <a href="#">here</a>
15	State Safety Programme Implementation	7-11 Oct 24	14 Jul 24	Apply <a href="#">here</a>
16	Safety Management Systems Implementation	14-18 Oct 24	21 Jul 24	Apply <a href="#">here</a>
17	Human Factors in Aviation Workshop	2-6 Dec 24	8 Sep 24	Apply <a href="#">here</a>
18	Enhancing the State's Accident and Incident Investigation (AIG) Capabilities (former Establishing and Operating an Independent Aircraft Accident and Incident Investigation Authority)	6-10 Jan 25	13 Oct 24	Apply <a href="#">here</a>
19	ICAO Training Package: Training Managers Course	3-7 Feb 25	10 Nov 24	Apply <a href="#">here</a>
20	ICAO Training Package: Government Safety Inspector Operations - Air Cargo Certification	24-27 Feb 25	1 Dec 24	Apply <a href="#">here</a>
21	Incident Investigation: Effective Safety Risk Management	3-7 Mar 25	8 Dec 24	Apply <a href="#">here</a>
22	Safety Oversight Inspectors (Flight Operations)	10-21 Mar 25	15 Dec 24	Apply <a href="#">here</a>
23	Safety Management Systems Implementation	17-21 Mar 25	29 Dec 24	Apply <a href="#">here</a>
24	Resolution of Safety Issues	31 Mar-4 Apr 25	5 Jan 25	Apply <a href="#">here</a>
<b>Air Traffic Services</b>				
25	Safety Audits of Air Traffic Services	13-17 May 24	18 Feb 24	Apply <a href="#">here</a>
26	Air Traffic Flow Management and Collaborative Decision Making	21-25 Oct 24	4 Aug 24	Apply <a href="#">here</a>
27	Procedures and Design Process for PBN Airspace	18-29 Nov 24	25 Aug 24	Apply <a href="#">here</a>
28	Air Traffic Management Safety Investigation and Analysis	9-13 Dec 24	15 Sep 24	Apply <a href="#">here</a>
29	Aeronautical Information Services – Aeronautical Information Management	10-14 Mar 25	15 Dec 24	Apply <a href="#">here</a>
<b>Airport Emergency Services</b>				
30	Emergency Management Workshop	6-10 May 24	11 Feb 24	Apply <a href="#">here</a>

31	ICAO Standardized Training Package: Breathing Apparatus Command and Control Operations	3 – 7 Feb 25	10 Nov 24	Apply <a href="#">here</a>
32	Incident Command and Control	10 – 14 Feb 25	17 Nov 24	Apply <a href="#">here</a>
33	Confined Space and Structural Rope Rescue	24 – 28 Feb 25	1 Dec 24	Apply <a href="#">here</a>

### ***Who should apply***

Government officials:

- who have received endorsement/nomination by your Director-General of Civil Aviation or equivalent. Organisations should nominate only one applicant per course due to limited fellowships available.
- whose job qualifications/work portfolios are relevant to the course applied for.

### ***Documents required***

- Nomination form endorsed by your direct reporting officer (Part 1) and the Director-General of Civil Aviation or equivalent (Part 2). A copy of the nomination form can be found [here](#).
- Passport-sized photograph
- Biodata page of your passport

### ***How do I know I am successful in my application?***

Applicants will be informed of the outcome of their application 8 weeks before the course start date. Successful applicants will receive an Award Letter via email. Participants will need to confirm acceptance of the award via email and submit a copy of the confirmed e-ticket.

### ***Entry and visa requirements***

Please ensure that:

- your passport has at least six months' validity on the day you plan to leave Singapore.
- you have a valid entry visa for Singapore and relevant transit visas for your travel, if required. Please also bring a copy of the Award Letter to Singapore to facilitate airport clearance.

For enquiries, please submit via this [link](#).

*[Information accurate as of 13 September 2024]*