



LACAC 1.5.1.25/020

9 February 2024

**To: Directors of Civil Aviation / Air Transport Authorities
of the Member States of LACAC**

**Subject: XXV Ordinary Assembly of LACAC
(Santiago de Chile, Chile, 8 April 2024)**

Distinguished Sir/Madam,

As you are aware, according to LACAC communication 1.5.1.25/005 dated January 4 of this year, it was reported that the XXV Ordinary Assembly of LACAC would be held on March 21 and 22 in the Republic of Guatemala , in person.

However, in order to optimize the time for the organization of the Assembly, the current Civil Aviation Authority of Guatemala has agreed along with the Executive Committee that the Assembly be held for one day, in Chile, as in to take advantage of the framework of the International Air and Space Fair- FIDAE that is set for April 9.

In the sense of the above, at the request of the Executive Committee of the LACAC, I would like to inform you that the XXV Ordinary Assembly of LACAC will be held in the city of Santiago, Chile, on Monday, April 8 of this year, preceded by an informal meeting of heads of delegation to be held on the afternoon of Sunday, April 7. In a timely manner, we will send general information about the event venue, as well as the list of hotels and other organizational matters.

Likewise, I kindly request that you complete the registration form for the meeting as soon as possible through the following link:

<https://forms.office.com/r/VShnkiqdc?origin=lprLink>

Additionally, I ask that you keep in mind the what is set up on Resolution AE7-3 "Procedure for the election of the Executive Committee of LACAC, which indicates: *"Any Member State of LACAC with its quotas up to date, may present, in writing, its nomination to any of the positions of the Executive Committee before the LACAC Secretariat, not before sixty (60) calendar days nor after fifteen (15) calendar days prior to the holding of an ordinary session of the Assembly, specifying in said communication , the position for which it is applying."*

Consequently, in accordance with current regulations, the new deadline to present candidatures to the Executive Committee will expire on **March 24, 2024**.

I take this opportunity to express the assurances of my highest consideration and esteem.

A handwritten signature in blue ink, consisting of several overlapping, fluid strokes that form a stylized, somewhat abstract representation of the name Jaime Binder.

Jaime Binder
Secretary of LACAC