

Fellowships for Latin American Civil Aviation Commission (LACAC) Member States 2024

Under the Memorandum of Understanding between the Civil Aviation Authority of Singapore (CAAS) and the Latin American Civil Aviation Commission (LACAC), fellowships sponsored by the Singapore Government are offered to government officials of eligible LACAC Member States, that are also developing ICAO Member States. The fellowships cover course fee, hotel accommodation and daily allowance.

When and how to apply

- Applications are open all year round. The last submission date for each course is 12 weeks before the course start date. Please refer to the application deadlines in table below for the respective courses.
- Applications can only be done online via the application links listed in the table below. Please ensure you have a valid iSAA account and if not, create an account.
- Inform LACAC Secretariat of your intention to apply for the course.

Application steps

Step 1: Inform LACAC Secretariat (pbullon@clac-lacac.org) of your intention to apply for the course.

Step 2: Login / Create an [iSAA](#)¹ account.

Step 3: Click on the course application link found in the table below under the “Fellowship Application Link” column.

Step 4: Confirm that the course title and date you are applying for is correct. Select Country and Organisation Type and click Apply Fellowship.

Step 5: Fill in the required fields in the application form and upload the endorsed nomination form, passport-sized photograph and a copy of the biodata page of your passport.

¹ iSAA is a personal training account for course application and management.

Courses under fellowships

The list of courses for which fellowships are available can be found below. Details of the individual courses can be found at <https://www.caas.gov.sg/saa/saa-programmes>. Please note that course dates are subject to change.

| S/N | Course Title | Course Date | Application Deadline (12 weeks before course start date) | Mode | Class Timing (SGT/GMT +8) | Fellowship Application Link |
|-------------------------------------|--|----------------|--|-----------|---------------------------|-----------------------------|
| Aviation Management | | | | | | |
| 1 | Aviation Foundation Programme (former Civil Aviation Management Programme) | 8-15 May 24 | 13 Feb 24 | In-person | 0900-1700 | Apply here |
| 2 | ICAO Training Package: International Air Law | 13-17 May 24 | 18 Feb 24 | Virtual | 1300-1900 | Apply here |
| 3 | Aviation Crisis Management Programme | 12-16 Aug 24 | 19 May 24 | In-person | 0900-1700 | Apply here |
| Aviation Safety and Security | | | | | | |
| 4 | ICAO Training Package: Safety Management Systems (SMS) Assessment and Monitoring | 4 – 7 Mar 24 | 14 Jan 24 | In-person | 0900-1700 | Apply here |
| 5 | Aircraft Accident Investigation Techniques | 4 – 8 Mar 24 | 10 Dec 23 | In-person | 0900-1700 | Apply here |
| 6 | Safety Oversight Inspectors (Flight Operations) | 11 – 22 Mar 24 | 17 Dec 23 | In-person | 0900-1700 | Apply here |
| 7 | Safety Management Systems Implementation | 1-5 Apr 24 | 28 Jan 24 | In-person | 0900-1700 | Apply here |
| 8 | Auditing Techniques and Best Practices | 1-5 Apr 24 | 28 Jan 24 | In-person | 0900-1700 | Apply here |
| 9 | ICAO Training Package: Operational Hazard Identification and Risk Mitigation | 6-9 May 24 | 11 Feb 24 | In-person | 0900-1700 | Apply here |
| 10 | ICAO Aviation Security National Instructors | 20-24 May 24 | 25 Feb 24 | In-person | 0900-1700 | Apply here |
| 11 | Resolution of Safety Issues | 24-28 Jun 24 | 31 Mar 24 | In-person | 0900-1700 | Apply here |

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|-----------------------------------|---|-----------------|-----------|-----------|-----------|----------------------------|
| 12 | ICAO Training Package: ICAO Government Safety Inspectors Personnel Licensing | 1-19 Jul 24 | 7 Apr 24 | In-person | 0900-1700 | Apply here |
| 13 | ICAO Training Package: ICAO Government Safety Inspectors Airworthiness – Air Operator and Approved Maintenance Organisation Certification | 15 Jul-2 Aug 24 | 21 Apr 24 | In-person | 0900-1700 | Apply here |
| 14 | ICAO Training Package: Training Managers Course | 5 – 8 Feb 24 | 12 Nov 23 | In-person | 0900-1700 | Apply here |
| 15 | Personnel Licensing for Regulators | 29 Jul-2 Aug 24 | 5 May 24 | In-person | 0900-1700 | Apply here |
| 16 | ICAO Training Package: Oversight of Competency – Based Training | 2-6 Sep 24 | 9 Jun 24 | In-person | 0900-1700 | Apply here |
| 17 | State Safety Programme Implementation | 7-11 Oct 24 | 14 Jul 24 | In-person | 0900-1700 | Apply here |
| 18 | Safety Management Systems Implementation | 14-18 Oct 24 | 21 Jul 24 | In-person | 0900-1700 | Apply here |
| 19 | Human Factors in Aviation Workshop | 2-6 Dec 24 | 8 Sep 24 | In-person | 0900-1700 | Apply here |
| Air Traffic Services | | | | | | |
| 20 | Aeronautical Information Services – Aeronautical Information Management | 18 – 22 Mar 24 | 24 Dec 23 | In-person | 0900-1700 | Apply here |
| 21 | Safety Audits of Air Traffic Services | 13-17 May 24 | 18 Feb 24 | In-person | 0900-1700 | Apply here |
| 22 | Air Traffic Flow Management and Collaborative Decision Making | 14-18 Oct 24 | 21 Jul 24 | In-person | 0900-1700 | Apply here |
| 23 | Procedures and Design Process for PBN Airspace | 18-29 Nov 24 | 25 Aug 24 | In-person | 0900-1700 | Apply here |
| 24 | Air Traffic Management Safety Investigation and Analysis | 9-13 Dec 24 | 15 Sep 24 | In-person | 0900-1700 | Apply here |
| Airport Emergency Services | | | | | | |
| 25 | Emergency Management Workshop | 6-10 May 24 | 11 Feb 24 | In-person | 0900-1700 | Apply here |

Who should apply

Government officials:

- who have received endorsement/nomination by your Director-General of Civil Aviation or equivalent. Organisations should nominate only one applicant per course due to limited fellowships available.
- whose job qualifications/work portfolios are relevant to the course applied for.

Documents required

- Nomination form endorsed by your direct reporting officer (Part 1) and the Director-General of Civil Aviation or equivalent (Part 2). A copy of the nomination form can be found [here](#).
- Passport-sized photograph
- Biodata page of your passport

How do I know I am successful in my application?

Applicants will be informed of the outcome of their application 8 weeks before the course start date. Successful applicants will receive an Award Letter via email. Participants will need to confirm acceptance of the award via email and submit a copy of the confirmed e-ticket.

Entry and visa requirements

Please ensure that:

- your passport has at least six months' validity on the day you plan to leave Singapore.
- you have a valid entry visa for Singapore and relevant transit visas for your travel, if required. Please also bring a copy of the Award Letter to Singapore to facilitate airport clearance.

For enquiries, please submit via this [link](#).