



Seminar LACAC-Korea on “Airport Development and Operation Readiness and Airport Transfer (ORAT)”

(Guatemala City, Guatemala 19 - 23 September 2022)

GENERAL INFORMATION

1. Location and date

The LACAC/Korea Seminar on “Airport Development and ORAT (Operational Readiness Activation and Transition)” will be held on September 19 and 23, 2022, in Guatemala City, Guatemala.

2. Venue

The LACAC/Korea Seminar will be held at the Hilton Guatemala Hotel:

https://www.hiltonhotels.com/es_XM/guatemala/hilton-guatemala-city/

3. Arrival and transportation

International airlines that fly to Guatemala City arrive mainly at La Aurora International Airport located in Guatemala City.

It is important to emphasize that the DGAC will not provide transfer services. Likewise, we would appreciate informing the hotel where they will stay in a timely manner, in case it was not the Hilton Hotel due to any need they may have, to the following emails: pmoreirasgyd@gmail.com or oliviabaldizon@hotmail.com, to carry out the pertinent coordination.

4. Registration of participants

The registration of the Delegates will take place on September 19 from 08:00 to 09:00. Participants are informed that they must pre-register by entering the following link: <https://www.korea-ftp.org/>, before 09 September 2022.

5. Opening of the Seminar

Inaugural Session will take place on Monday, September 19 at 9:00 a.m.

6. Languages

English with simultaneous interpretation into Spanish.

7. Documentation

The documentation of the Meeting will be available on the Commission's website: <http://clacsec.clac-lacac.org/>

8. Suggested Attire

The dress code for the opening session will be formal attire and casual dress for the work sessions.

For the closing dinner on September 22, 2022, semi-formal attire is suggested.

9. Temperature

In Guatemala City, temperatures of approximately 16 °C - at 25 °C are expected in September, with chances of rain in the afternoons or nights.

10. Exchange currency

The national currency is Quetzal (Q). Exchange currency (subject to variation) is US\$ 1 to Q 7.73

11. Credit and debit cards

The international credit cards usually accepted in hotels, stores and restaurants are: American Express, MasterCard, Visa, and debit cards with the Electron logo.

12. Vaccines and medical services

It is necessary to have completed the vaccination doses against COVID 19 or carry a PCR or antigen test before entering the country. Public and private hospitals, which are available to tourists, attend emergencies 24 hours a day.

13. General Information

Guatemala City is located in Central America with a land area of 108,889 km² and is bordered to the west and north by Mexico, to the east by Belize and the Gulf of Honduras, to the southeast by Honduras and El Salvador, and to the south by the Pacific Ocean.

It has a variety of shopping centers, restaurants, bars, cafes.

14. Language

The official language of Guatemala is Spanish, with English being spoken by most people involved in tourist activities.

15. Tourist attractions

The Guatemalan Tourism Entity INGUAT offers all kinds of material (maps, guides, brochures) and useful information to guide you within Guatemala City.

16. Electricity

In Guatemala City the standard outlet voltage is in the range of 110 / 120 volts.

17. Taxes and tips

The purchase tax is included in the consumer prices (12%). Tips in restaurants are not included in the bill and normally 10% of the value of consumption is considered as a tip.

18. Local time

Guatemala's time zone is in Coordinated Universal Time -6 (UTC -6 / time zone -6).

19. Business hours

The Shopping Centers are open from Monday to Sunday continuously from 09:00 hrs. until 8:00 p.m.

20. Safety recommendations

Safety recommendations are common to every city, such as carrying only the necessary money, not unnecessarily displaying valuable jewelry, requesting safe taxi services at the hotel of your choice to get around. The use of yellow taxis or the Uber platform is recommended.

21. Emergency numbers

- Volunteer Firefighters: 122
- Municipal Firefighters: 123
- National Civilian Police: 110
- Red Cross: 125
- Road Emergencies PMT: 1551
- Human Rights Ombudsman: 1555

22. Accommodation

It is recommended to make your reservations in advance. Exchange rate for dollars in hotels is approximately Q8.05.

Rates are quoted in US Dollars, room per night, subject to 10% Tourism Tax and 12% VAT tax (total 22%). Take into account the Host Hotel.

Hotel	Simple room	Double room
HOTEL HILTON(VENUE) Address: Km 9 Carretera a El Salvador	USD \$ 85.00 + taxes Breakfast Included	USD \$ 95.00 + taxes Breakfast Included

<p>Guatemala, Guatemala Phone: (502) 2427-0000</p> <p>NOTE: TO MAKE YOUR RESERVATIONS, THE GUEST SHOULD IDENTIFY THEMSELVES THAT THEY ARE COMING TO THE CIVIL AERONAUTICS EVENT TO APPLY THE NEGOTIATED RATE; SEND RESERVATION REQUEST TO THE FOLLOWING CONTACTS:</p> <p>"Zulma Renata Mayorga" ZulmaRenata.Mayorga@Hilton.com "Helen Barrios" Helen.Barrios@Hilton.com Julieta.delvalle@hilton.com</p> <p>https://www.hiltonhotels.com/es_XM/guatemala/hilton-guatemala-city/</p>		
<p>CROWNE PLAZA Address: Avenida Las Americas 9-08, Guatemala 01013, Guatemala Phone: +502 2422 5000 http://www.ihg.com/crowneplaza/hotels/us/es/reservatio n</p>	<p>USD \$ 70.00 + taxes</p>	<p>USD \$ 75.00 + taxes</p>
<p>BARCELÓ Address: 7A Avenida 15-45, Guatemala 01009, Guatemala Phone: +502 2378 4000 https://www.barcelo.com/barcelohotels/es_es/hoteles/guatemala/guatemala-city/hotel-barcelo-guatemala-city/descripcion-general.aspx</p>	<p>USD \$ 90.00 + taxes</p>	<p>USD \$ 90.00 + taxes</p>

In addition, a list of hotels located within Guatemala City is attached:

- **Hotel Holiday Inn:**
 - o Phone: (502) 2421-0000
 - o Address: 1era Avenida 13-22 zona 10, Guatemala, Guatemala
 - o Website: www.holidayinn.com
- **Hotel The Westin Camino Real:**
 - o Phone: (502) 2333-3000
 - o Address: Calle Camino Real 0-20 zona 10, Guatemala, Guatemala
 - o Website: <http://hotelcaminoreal.com.gt/>
- **Hotel Clarion Suites:**
 - o Phone: 902 515 555
 - o Address: 14 calle 3-08 zona 10 Guatemala, Guatemala
 - o Website: <http://www.clarionguatemala.com/>
- **Hotel Biltmore**
 - o Phone: PBX. (502) 2410-5000 and Reservations. (502) 2410-5277
 - o Address: 15 calle 0-31 zona 10, Guatemala, Guatemala
 - o Website: <http://hotelbiltmore.com.gt/>

23. Contact Details

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