

# Seminar LACAC/CAAS on “Airport Management in COVID 19 Recovery”

(Bogota, Colombia, 15 - 19 August 2022)

## GENERAL INFORMATION

### 1. Location and date

The seminar will take place from August 15 to 19, 2022 in the **Rafael Valdez Tavera Auditorium of the Center for Aeronautical Studies**, located at Avda. El Dorado No. 103-23. Telephone: (57) 601 2964270

### 2. Sign up and registration for participants

The registration of the participants will take place on Monday, August 15, from 08:00 to 09:00.

Participants must sign up at the following link: [Registration](#) before 15 July 2022.

### 3. Opening

The Opening Session will take place on Monday, August 15 at 09:00.

### 4. Documentation

The documentation of the Meeting will be available on the Commission's website: <http://clacsec.clac-lacac.org>

### 5. Recommended Attire

It is recommended to wear formal clothing for the opening and for the rest of the work sessions. Taking into account the temperature conditions for the days of the event, it is recommended to wear warm clothing, since it is a season of strong winds, although the weather is expected to be pleasant.

### 6. Local time

The time in Colombia is normally set to minus 5 hours with respect to Coordinated Universal Time (UTC-3). Business hours are from Monday to Sunday from 09:00 to 20:00, although some establishments operate until 22:00 and some pharmacies operate 24 hours a day.

ATMs are -mostly- available to users 24 hours a day. Some have established service hours only between 23 hours. It is recommended to make withdrawals in shopping centers, and there is an ATM located in the Center for Aeronautical Studies that is at your disposal.

## **7. Weather**

During the month of August, the temperature is expected between 12 and 22 centigrade, this is a season of strong winds, so the thermal sensation is lower and there may be some rain, so it is recommended to wear warm clothes. At night the temperature can drop to 8 degrees Celsius.

## **8. Electricity**

In the national territory, electricity is 110 V.

## **9. Currency and Credit cards**

The payment currency is the Peso, and the exchange rate in relation to the US dollar is 1 USD equal to approximately 4,000 Pesos.

All credit cards are accepted: AMERICAN EXPRESS, DINERS, MASTERCARD, VISA, etc.

## **10. Travel documents**

Under normal conditions, foreign visitors do not need to go through special immigration procedures; They enter the country with a valid passport. Minors traveling alone will be checked for compliance with the immigration regulations of the country of origin, which generally refer to the written permission of the parents. In any case, it is recommended to consult the respective diplomatic representations.

As of May 1, 2022, these are the conditions for COVID-19 for the entry of travelers to Colombia:

Report your health status through the Check-Mig form, 24 hours before the flight, online: <https://apps.migracioncolombia.gov.co/pre-registro/public/preregistro.jsf>

Comply with the vaccination requirements (applies to people over 18 years of age):

Colombian travelers, foreigners with a Resident R visa and diplomats accredited by AIRWAY:

- Vaccination card with complete doses
- If you have an incomplete vaccination card or if the last dose of the vaccine was applied less than 14 days ago: Submit a negative PCR test carried out a maximum of 72 hours before the flight.
- If you are not vaccinated, present a negative PCR test carried out a maximum of 72 hours before the flight.

Visiting foreigners who, due to their nationality, do not require a visa, foreigners with Visitor type visas (V) and foreigners with a Migrant visa (M), Colombian travelers, foreigners with a Resident R visa and diplomats accredited by AIRWAY:

- Vaccination card with completed doses

Those who have an incomplete vaccination card or if the last dose was applied less than 14 days ago: they must present a negative PCR test carried out a maximum of 72 hours before the flight.

Attention: Foreigners who have not started a vaccination process will not be able to enter Colombia.

Colombian and foreign travelers of any nationality and crews entering BY SEA OR CRUISE SHIPS:

Vaccination certificate or card with the complete doses or at least the start of the vaccination process\*

In addition to the previous point, they must provide a PCR test with a negative result, issued no more than 72 hours in advance, or an antigen test with a negative result, issued no more than 48 hours in advance, before the date and time of shipment initially, scheduled at the starting point.

*\*Vaccines must be those approved by the WHO. Check the list of accepted vaccines here: <https://covid-19pharmacovigilance.paho.org/>*

**\* The information provided is subject to change according to the evolution of the pandemic.** The current regulations are published at the following address: <https://www.cancilleria.gov.co/requisitos-sanitarios-relativos-covid-19-ingresar-colombia>

#### **11. Boarding fee**

The rate is included in the value of the air tickets.

#### **12. Taxes, fees, and taxi service**

The recommended tip is 10% of the expense incurred. Usually, the tip is suggested at the end of the bill, and it is optional for the establishment to include it or not. To move to any part of the city, it is recommended to use the taxi provided by the Hotel of choice.

#### **13. Safety recommendations**

The security recommendations are common to all cities, such as carrying only the necessary money, requesting safe taxi services to get around and not displaying jewelry or valuables unnecessarily.

#### **14. Accommodation and reservations**

*\* Prices are expressed in Colombian pesos, to date the exchange rate is 3,934.17 Colombian pesos = 1 US dollar*

No.	HOTEL	STARS	ADDRESS AND PHONE NUMBER	RATES PER NIGHT
1	Wyndham Bogotá	5	Calle 24 # 51-40 57 601 6083000	Estándar sencilla \$190.000 COP
				Ejecutiva sencilla o doble \$210.000 COP
				Suite sencilla o doble \$300.000 COP
2	Movich Buró 26	4	Av El dorado (calle 26) # 102-20 57 601 5215050	Estándar sencilla o doble \$250.000 COP
				Superior sencilla \$309.000 COP,
				Superior doble \$346.000 COP
				Junior suite sencilla \$368.000 COP,
3	Grand Bogotá Hyatt	4	Calle 24 A # 57-60 57 601 6541234	Tipo
				Estándar US\$259
				Suite US\$291
				Cost changes according to dates and availability.
4	Hyatt Place Bogotá	4	Calle 24 # 40-47	Superior sencilla \$260.000 COP
				High Floor sencilla \$300.000 COP
5	City Express Junior Bogotá	3	Diagonal 25 G # 95-66 57 601 7448358	Estándar \$232000 COP
				Sencilla \$220.000 COP, depends on days and availability.
6	Ecoferia Boutique	3	Calle 24 # 43 A 63 57 3002035060	Sencilla \$90.000 COP, doble \$120.000 COP Triple \$180.000 COP No breakfast
7	Luxury Suites & apartments	3	Calle 22 Bis # 43 A 26 57 3107696379	Sencilla \$90.000 COP. No breakfast

#### 15. Contact Details

**Latin American Civil Aviation Commission – LACAC**

For any inquiries, please contact:

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